In exercise to the powers conferred by Statute 4.05 (2) (b) of the First Statutes of Swami Rama Himalayan University, the Board of Management has framed the following Ordinance for smooth functioning of the University:

Ordinance SRHU/ORD/38: Academic Regulations for Paramedical Diploma programme - Diploma in Hearing Language & Speech (DHLS) under Faculty of Medicine.

1. SHORT TITLE AND COMMENCEMENT:

1.1 These regulations shall be called “Regulations for the Paramedical Diploma Programme - Diploma in Hearing Language & Speech of the Swami Rama Himalayan University”.

1.2 These regulations shall be deemed to have come into force from the date of approval by the Board of Management of the University.

2. DEFINITIONS:

2.1 Academic Programme shall mean programme of Subjects and/ or any other component leading to a Bachelor’s degree.

2.2 Academic Year is a period of nearly twelve months devoted to completion of requirements specified in the Scheme of Teaching including period of vacations and examinations.

2.3 Candidate means a person who is seeking admission to the Academic Programme.

2.4 Subject means a component of Academic Programme, carrying a distinctive code number.

2.5 Entrance Examination means an Examination conducted by the University for admission in to the Academic Programme.

2.6 External Examiner shall mean examiner who is not in employment of the same Constituent College of the University.

2.7 Student shall mean a person admitted of the Constituent College of the University for Academic Programme, to which these Regulations are applicable.

2.8 University shall mean Swami Rama Himalayan University (SRHU).

3. ADMISSION:

Admission to the Paramedical Diploma Programme - Diploma in Hearing Language & Speech shall be made by the University. Eligibility criteria and procedure for admission shall be as prescribed by the University from time to time.
4. PROGRAMME STRUCTURE:

As per Rehabilitation Council of India guidelines

Diploma in Hearing Language and Speech (DHLS)
FIRST YEAR

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Subject Code</th>
<th>Subject</th>
<th>Instructional Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Theory</td>
</tr>
<tr>
<td>1</td>
<td>DHLS -101</td>
<td>Introduction to Audiology</td>
<td>75</td>
</tr>
<tr>
<td>2</td>
<td>DHLS -102</td>
<td>Introduction to Speech &amp; Language Pathology</td>
<td>75</td>
</tr>
<tr>
<td>3</td>
<td>DHLS -103</td>
<td>Basic Medical Sciences Related to Speech &amp; Hearing</td>
<td>75</td>
</tr>
<tr>
<td>4</td>
<td>DHLS -104</td>
<td>Psychology</td>
<td>75</td>
</tr>
<tr>
<td>5</td>
<td>DHLS -105</td>
<td>Community Based Rehabilitation</td>
<td>75</td>
</tr>
<tr>
<td>6</td>
<td>DHLS -106</td>
<td>Education for Children with Special Needs</td>
<td>75</td>
</tr>
</tbody>
</table>

Grand Total 950

5. DURATION OF THE PROGRAMME:

The duration of Diploma programme is given as below:

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Programme</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Diploma in Hearing Language and Speech (DHLS)</td>
<td>01 year</td>
</tr>
</tbody>
</table>

There is no limit in number of attempts for each subject but a student should pass all the subjects within 02 (TWO) years of admission.

6. TEMPORARY DISCONTINUATION FROM THE PROGRAMME:

Temporary discontinuation from the programme shall be allowed in exceptional cases with prior approval of Head of the Institution. However, a student shall be allowed to rejoin the programme from next academic year.

6.1 Any student who temporarily discontinues the programme on medical ground shall be allowed to rejoin the programme from next academic year provided that he is found medically fit by the medical board constituted by the University from time to time.

6.2 Any student who temporarily discontinues the programme due to any other reasons shall be allowed to rejoin the programme only after approval is granted by the competent authority of the University.
7. ATTENDANCE:

A student must have a minimum of 75% attendance (irrespective of the kind of absence) in theory and practical separately in each subject for appearing for University Examination.

8. ASSESSMENT PROCEDURE: INTERNAL&UNIVERSITY EXAMINATION:

8.1 Internal Assessment:

Student will be assessed continuously; the weightage of assessment will be as follows:

<table>
<thead>
<tr>
<th>Name of the Component</th>
<th>Weightage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Day to Day Assessment</td>
<td>50%</td>
</tr>
<tr>
<td>Sessional Examinations I &amp; II</td>
<td>50%</td>
</tr>
</tbody>
</table>

8.2 University Examination Assessment Scheme:

**Diploma in Hearing Language and Speech (DHLS)**

**FIRST YEAR**

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Subject Code</th>
<th>Subject</th>
<th>Theory</th>
<th>Practical</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Annual Exam.</td>
<td>Viva-Voce</td>
</tr>
<tr>
<td>1</td>
<td>DHLS -101</td>
<td>Introduction to Audiology</td>
<td>70</td>
<td>10</td>
</tr>
<tr>
<td>2</td>
<td>DHLS -102</td>
<td>Introduction to Speech &amp; Language Pathology</td>
<td>70</td>
<td>10</td>
</tr>
<tr>
<td>3</td>
<td>DHLS -103</td>
<td>Basic Medical Sciences Related to Speech &amp; Hearing</td>
<td>70</td>
<td>10</td>
</tr>
<tr>
<td>4</td>
<td>DHLS -104</td>
<td>Psychology</td>
<td>70</td>
<td>10</td>
</tr>
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<td>70</td>
<td>10</td>
</tr>
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<td>Education for Children with Special Needs</td>
<td>70</td>
<td>10</td>
</tr>
</tbody>
</table>

**Grand Total** 900

9. ELIGIBILITY FOR APPEARING IN THE UNIVERSITY EXAMINATIONS:

9.1 A candidate must obtain 40% marks out of the total marks allotted for internal assessment in the subject in both Theory & Practical, for appearing in the regular University examination.

9.2 Failed/debarred candidate can improve his performance in internal assessment by appearing in the subsequent examinations conducted by the department.

9.3 A candidate must have a minimum of 75% attendance (irrespective of the kind of absence) in theory and practical separately in each subject for appearing for University Examination.
10. EVALUATION PROCEDURE:

10.1 Appointment of an Examiner:
The Examiner for both theory and practical examination shall be appointed with prior approval of the Vice-Chancellor of the University. To become an Examiner faculty must have 03 (three) years Post PG teaching experience.

10.2 Declare ‘Pass’ in Particular Subject:
To be declared ‘Pass’ in a particular Subject, student is required to obtained 40% marks in total with a minimum 40% marks in theory and practical separately in University Examination. If he fails in either theory or practical of a subject, he shall reappear in the University examination for both theory and practical examination of that subject.

10.3 Evaluation of Examination Components:

10.3.1 Evaluation for Sessional Examinations:

(i) Examination-In-Charge designated by the constituent college shall be responsible for distributing all the answer sheets amongst the respective faculty for evaluation and award of scores.

(ii) The respective Faculty members shall then uniformly distribute the answer sheets to all the concerned faculty members involved in teaching of the subject for evaluation within the stipulated time frame.

(iii) Evaluated answer sheets shall then be handed over to students. Discrepancy if any, will be corrected then and there and signature of each of the student shall be obtained as a proof thereof.

(iv) The faculty members shall be responsible to submit the consolidated award list for the respective component to the designated Examination-in-charge.

10.3.2 Evaluation for University Examination:

(i) Centralized Evaluation process shall be adopted for the University Examination.

(ii) Once the answer booklets are received by the Examination Cell of the University, for fair evaluation to conceal the identity of an examinee coding of answer booklet shall be done by the Examination Cell before distribution to the respective examiner for evaluation & award of scores.

(iii) Evaluation of answer booklets shall be done at such place as decided by the University.

(iv) Subsequent to evaluation, it shall be the responsibility of the concerned examiner to hand over the evaluated answer sheets to students. Discrepancy if any, will be corrected then and there and signature of each of the student shall be obtained as a proof thereof.

(v) Counter foils of statement of marks shall be submitted to the Controller of Examination in sealed envelopes.
10.4 **Conduct of Practical / Clinical & Oral Examination:**

(i) Oral and Practical examination shall be conducted in the respective departments.

(ii) There shall be 02 examiners, at least 50% of which shall be external examiners.

(iii) The Internal examiner shall head the Board of Practical/Clinical examiners and shall be fully responsible for fair and smooth conduct of oral and practical/clinical examination.

(iv) The marks of oral and practical/clinical shall be sent in sealed envelope to the controller of examinations by heads of the respective Board of examiners.

10.5 **Grace Marks:**

There shall be a provision of maximum of 05 (Five) grace marks in theory examination in a subject provided that the examinee is appearing in all the other subjects and has also passed in all the other subjects in a particular examination.

10.6 **Grading of Students:**

(i) A student will be awarded distinction, if he secures more than or equal to 75% marks in a particular subject provided he has successfully clear the subject in one attempt.

(ii) Classification of the year wise Result:

- 60% & above First Division
- 50% -59.99%Second Division
- 40% -49.99% Third Division

10.7 **Declaration of Results:**

University Examination Cell shall cross check the marks entered in the tabulation chart and grace marks given as per the provisions and shall declare the results as per the procedure laid down.

10.8 **Supplementary Examination**

(i) In case student fails in any of the subject of University Examination, a Special University Supplementary Examination shall be conducted within 03 (three) months of declaration of results. If a student fails in this Special Supplementary Examination he shall re-appear in the main Final Year Examination to pass the particular subject.

10.9 **Re-evaluation of Answer Booklet**

There will be no provision for re-evaluation of answer booklet.

11. **USE OF UNFAIR MEANS:**

All reported cases of use of Unfair Means shall be dealt with as per the ordinance made by the University in this regard.
12. Notwithstanding anything stated in this Regulation, for any unforeseen issues arising, and not covered by this Regulation, or in the event of differences of interpretation, the Vice-Chancellor may take a decision, after obtaining, if necessary, the opinion/advice of a Committee consisting of any or all the Deans/Principals of the Faculties/constituent colleges. The decision of the Vice-Chancellor, in this regard, shall be final.

13. The University reserves the right to amend this ordinance as and when required.